

## Committee Report Form - SAMPLE

**Committee Name:**

**Date of Report:**

**Chair:**

**Members:**

**Meeting dates since last report:**

**Date of next meeting:**

**Action Items (Year to Date)**

*Completed*

- 

*In Process*

- 

*Future*

- 

**Items needing board decision**

- 

**Items needing board discussion**

- 

**Additional Comments**

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